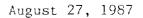
DEPARTMENT OF HEALTH SERVICES

714/744 P STREET SACRAMENTO, CA 95814





TO: All County Welfare Directors

All County Administrative Officers

Letter 87- 53

SUBJECT: NUMBERING SYSTEM FOR ALL COUNTY SYSM'S

County Welfare Departments have requested that the Medi-Cal Eligibility Branch (MEB) develop a numbering system for the Electronic Mail System (SYSM) messages sent to all counties. The counties were concerned that they may not see all our SYSMs and that a numbering system would insure that all messages were received.

Beginning immediately, SYSMs that are sent out to all counties, by MEB or Data Systems Branch (DSB), will contain the following message ID format - #DHSYY###. The unique message ID will consist of nine digits and will be made up as follows:

lst digit -- 0 thru 5 - This identifies the mail list used for a particular message.

2nd thru -- DHS - Department of Health Services 4th digit

5th and -- YY - Year the message is being sent out. 6th digit

7th thru -- ### - Sequential number beginning with 001 each year. 9th digit

By checking the message ID number the counties can easily determine if they have received all of the All County SYSM messages. This number will also be at the top of the SYSM message itself. Should your county not receive an All County SYSM message, contact your State MEDS liaison. The message will either be resent or a copy mailed to the appropriate staff.

If you have any questions concerning this numbering system please contact your State MEDS liaison.

Sincerely,

Original signed by

Frank S. Martucci, Chief Medi-Cal Eligibility Branch

cc: Medi-Cal Liaisons Medi-Cal Program Consultants

Expiration Date: September 1, 1988